

RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL

LLWYDCOED CREMATORIUM JOINT COMMITTEE

Minutes of the meeting of the Llwydcoed Crematorium Joint Committee held at the Civic Offices of Merthyr Tydfil County Borough Council, Merthyr Tydfil on Tuesday, 11th December 2018 commencing at 2.00 p.m.

PRESENT

Merthyr Tydfil County Borough Councillors

M. Colbran, J. Thomas, D. Isaac and D. Chaplin

Rhondda Cynon Taf County Borough Councillors

H. Boggis, (Mrs) A. Crimmings, and G. Jones

Officers in Attendance

Ms. J. Lewis – Bereavement Services Manager

Mr. C. Pritchard – Assistant Cemetery Manager

Mr. S. Preddy – Group Accountant, Community Services

Mrs. L. Coughlan – Solicitor

17 APOLOGIES FOR ABSENCE

Apologies for absence were received from County Borough Councillors A. S. Fox and K. Morgan (Rhondda Cynon Taf County Borough Council).

18 DECLARATION OF INTERESTS

RESOLVED - In accordance with the Members Code of Conduct, the following declaration of personal interest were declared:-

1. County Borough Councillor G. Jones in respect of Minute 13,
- "I have connections with the local Male Voice Choir".

2. County Borough Councillor H. Boggis in respect of agenda item 3, –
"I have connections with Dudley Fabrications".

19 MATTERS ARISING

Members were advised that the local Male Voice Choir were unable to perform at the Llwydcoed Christmas Carol Service this year, however, it was agreed that an invitation be extended to them in preparation for the Christmas Carol Service in December 2019.

20 **MINUTES**

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 18th September 2018.

21 **REPORT OF THE BEREAVEMENT SERVICES MANAGER**

21.1 **Capital Works Programme**

The Bereavement Services Manager presented her report in respect of the proposed capital works programme, and advised Members, following their approval, to facilitate improvement works at Llwydcoed Crematorium, as part of a 3 – 5 year plan.

A Member questioned whether there was a time scale for the Caretakers house to be complete. In response, the Assistant Cemetery Manager reported that the plan is to complete the works in 2019.

Following discussions, it was **RESOLVED** to approve the proposed capital works plan.

21.2 **Llwydcoed Christmas Carol Service**

Members were advised that the Llwydcoed Crematorium Christmas Carol Service has been scheduled this year for Saturday 15th December 2018, and an invitation be extended to Members and their families.

Following discussions, Members **RESOLVED** to note the information.

21.3 **Festive and New Year Period Arrangements – Bereavement Services**

Members were informed of the festive and New Year period arrangements, and following consideration thereof, it was **RESOLVED** to note the information.

21.4 **Statistics and Performance**

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

Members were informed that since the refurbishment at Llwydcoed Crematorium some two years ago, the number of cremations has risen considerably.

Following consideration thereof, it was **RESOLVED** to note the information.

22 REPORT OF THE TREASURER

The Group Accountant provided an update in respect of the 2018/19 Budget Monitoring report, which provided a comparison of actual and projected expenditure against the approved budget for the first eight months of the 2018/19 financial year. An explanation was provided in respect of the main expenditure variance.

Members were informed that the projected general reserves for March 2019, is on target, and there is sufficient reserves set aside to replace cremators in the future.

Following consideration of the report, it was **RESOLVED** to note the 2018/19 Budget Monitoring update.

23 ANY OTHER BUSINESS

The Chairman asked to pass on her thanks to all of the staff who work at Llwydcoed Crematorium for their hard work and commitment over the last year, which is very much appreciated.

**H.BOGGIS
CHAIRMAN**

The meeting terminated at 14.13 p.m.